

Douglas County Football Officials Association

Constitution

1. Title and Objective

- 1.1 This Association shall be known as “The Douglas County Football Officials Association¹.”
- 1.2 The object of this Association is to:
 - 1.2.1 Provide schools and other organizations with competent football officials approved by the Association.
 - 1.2.2 To improve the standards of football officiating.
 - 1.2.3 To Provide for discussion and interpretation of interscholastic rules.
 - 1.2.4 To encourage enrollment and assist in developing competent football officials.
 - 1.2.5 To foster close co-operation and understanding with the OSAA (Oregon Schools Activities Association), the press, other football officials’ organizations and athletic department personnel of schools and other organizations.
 - 1.2.6 To promote good fellowship among its members.
 - 1.2.7 To further the interests of athletics in general.
 - 1.2.8 To promote good community relationship and understanding of the goals of the Association.

2. Membership

- 2.1 **Regular members** are members who are in good standing at the close of the previous football season or thereafter voted to regular membership under the provision of Section 2.2.

¹ The tax free status registry name for the Federal and State agencies is “The Douglas County Football Officials Corporation.”

- 2.2 **Probationary members** must adhere to the Association's Constitution and By-Laws. All persons applying for membership to this Association shall be accepted as Probationary Members. All shall remain Probationary Members for three years and may have their abilities reviewed at the end of the first year by the Executive Board. Probationary Members who have demonstrated the proper abilities may be reviewed by the Executive Board and voted to Regular membership.
- 2.3 **Associate Members** are individuals that meet some but not all of the requirements for a Regular or Probationary membership, or is accepted by the Board and invited to participate in a limited officiating capacity. An Associate Member is not required to attend general meetings, but must complete a minimum amount of training set by the Board. In order for an Associate Member to become a Probationary or Regular Member, they must be moved by the Board and fulfill all requirements at that level.
- 2.4 A member shall be considered in "Good Standings" when he/she remains active in the Association and complies with the Constitution and By-Laws. Any member who remains inactive for more than one year shall lose his membership. Any member shall be permitted to voluntarily withdraw from the Association.
- 2.5 A member may be expelled from the Association for:
 - 2.5.1 Non-payment of the packet fees as defined in Section 3.3.
 - 2.5.1.1 Packet Fee(s) are not collected by the Association.
 - 2.5.1.2 Non-payment of OAOA fee(s) will cause a member to be ineligible to work High School games for that season and moves the member to Associate Member status.
 - 2.5.2 Conduit unbecoming an official.
 - 2.5.3 Missing any assignments without a valid excuse.
 - 2.5.4 For any other reason deemed justifiable.
 - 2.5.5 All cases involving consideration of expulsion of a member shall be referred to the Executive Board.
 - 2.5.5.1 The Executive Board shall conduct an investigation to obtain facts pertaining to each case.
 - 2.5.5.2 They notify the member involved in writing and give him/her an opportunity to appear before the Executive in his/her own defense.
 - 2.5.5.3 The Executive Board shall present the case to the Regular Members at any regular meeting and shall notify the member of the date of this meeting.
 - 2.5.6 Expulsion shall require two-thirds vote of the Regular Members present.

3. Dues and Packets Fees

- 3.1 Regular and Probationary members must pay their registration fees online for admission to the Association and to receive their OSAA packet materials.
- 3.2 The fee(s) for the management and administration of the Association shall be recommended by the Executive Board, and requires a two-third majority vote of the members present.
- 3.3 The Commissioner will receive a fee from each official and school for the season's assignments. There will be a fee for each school team schedule and check writing fee. The official's fees will be set by the Executive Board prior to the regular season. The school schedule and check writing fees are set by the OSAA.
- 3.4 Dues and Commissioner Fees will not be refunded to a regular member who voluntarily withdraws or is expelled from the Association. At the discretion of the Executive Board, dues and Commissioner Fees may be refunded to the Probationary Members who are rejected and denied further participation.

4. Officers

- 4.1 The Officers in this Association shall consist of a President, Vice-President, Secretary-Treasurer, Rules Interpreter, Member-at-Large, Past President and the Boys and Girls Club Coordinator.
- 4.2 The Commissioner shall be considered a separate position from the regular officers of the Association named in Section 4.1.
- 4.3 The Executive Board shall consist of the seven officers named in Section 4.1.
 - 4.3.1 If the Past-President is elected to office for the ensuring year, a member in good standing from the Association will be elected to fill the position on the Executive Board.
 - 4.3.2 The Boys and Girls Club Coordinator shall be a non-voting member of the Executive Board.

5. Election of Officers

- 5.1 Officers' nominations will be made by the membership from the floor. Nominated members have the option to decline the nomination. Members who are not present shall not be nominated unless they have expressed a willingness to serve in office to a member of the current Executive Board, the Commissioner, or to a Regular Member who is making the nomination.
- 5.2 Election of a President, Vice-President, Secretary-Treasurer, Rules Interpreter, and Member-at-Large shall be held at the last regular meeting of the year.
- 5.3 Officers shall be elected in the following order:
 - 5.3.1 President (Election on even years)
 - 5.3.2 Vice-President (Election on odd years)
 - 5.3.3 Secretary-Treasurer (Election on odd years)
 - 5.3.4 Rules Interpreter (Election on even years)
 - 5.3.5 Member-at-Large
- 5.4 The Commissioner shall be selected by the Officers of the Association and his name submitted to the Membership at the first meeting of the year for approval. A two-thirds approval vote of the members present at the meeting is needed to confirm the Commissioner selection. The Commissioner's term shall be three years.
 - 5.4.1 The Executive Board may select a Commissioner for the upcoming year and submit this name at the last meeting of the current year for the membership approval.
 - 5.4.2 Commissioner Resignation or inability to complete assigned duties, the Executive Board shall assume responsibility of the Commissioner's duties for the balance of that season.
- 5.5 Voting for the Officers shall be cast for each office. A separate ballot shall be cast for each office. A majority of votes cast shall be required for election. In the event of a single nomination for an office, the current President may declare an oral vote or show of hands to elect the position. If no candidate received a majority of the votes cast on the first ballot, the candidate receiving the least number of votes shall be stricken from the list and a new ballot taken. The procedure shall be continued until a candidate is elected. An unsuccessful candidate for the office shall be eligible for nomination of any office not yet filled.

6. Meetings

- 6.1 The first regular meeting of each year shall be scheduled to provide for adequate time to prepare for the upcoming season. The President shall call the first meeting normally 4 or 5 weeks before games are scheduled to begin.
- 6.2 The Executive Board is responsible to provide a suitable place to hold meetings.
- 6.3 The Executive Board shall meet at the call of the President or Commissioner.

7. Amendments

- 7.1 This Constitution may be amended at any regular meeting by two-thirds vote of the members present, provided the amendment(s) have been proposed and discussed at a previous meeting.